



Job description - Early Years Educator (Full Time)

An Cosán is currently seeking an enthusiastic Early Years Educator for our Whitehall Early Years Service. This role plays a critical part in the provision of high-quality early childhood care and education.

If you have a passion for providing quality early childhood care and education to children and families and working as part of a team this position is for you.

Job Title: Early Years Educator: Term Time

Expected Hours: 8.00am – 4.00pm, Monday to Friday, Term-Time Only
(typically 39 weeks per year)

Pay: €15.40-17.50 per hour

Reports to: Early Years Manager

Contract: Permanent

Probation: 6 months

Locations: Swords Road, Whitehall, Dublin 9, D09 CK72

Qualification: QQI: Minimum Level 5 in Childhood Education and Care or equivalent.

An Cosán

An Cosán (Irish for “*The Path*”) is Ireland’s largest community education organisation. Its mission is to promote social equality and end poverty through community-based adult education, early years supports, wraparound counselling services, and social enterprise development. The Early Years Department operates seven services across Dublin City—three in Cabra, three in Tallaght, and one in Whitehall. An Cosán follows the HighScope Approach, an evidence-based curriculum proven to deliver improved outcomes for children and provides training to all educators in its implementation.

Primary Responsibility

To implement An Cosán’s Early Years Education and Care curriculum in line with organisational policies and procedures, under the supervision of the Early Years Manager.

Key Responsibilities

- Implement the HighScope curriculum in the preschool room.

- Adhere to all An Cosán Early Years Education and Care policies and relevant HSE Preschool Regulations.
- Liaise with parents, individually and in groups, regarding their child's development.
- Act as Key Worker for designated children in line with An Cosán procedures.
- Maintain accurate and up-to-date records in both paper and digital formats.
- Take personal responsibility for Health and Safety compliance, including food safety, fire safety, and insurance requirements.
- Ensure full compliance with Child Protection policies, in line with *Children First: National Guidance for the Protection and Welfare of Children*.
- Use materials efficiently to minimise waste and costs.
- Report any non-compliance relating to quality of care, safety, child protection, or finances to the Manager.
- Undertake other duties relevant to the role as requested by the Early Years Education Manager.

Essential Skills and Core Competencies

- Strong teamwork and collaboration skills
- Excellent organisational and multitasking abilities
- Personal accountability and responsibility for tasks
- Clear and effective communication
- Proactive approach and ability to work independently
- Creative and solution-focused mindset
- Flexibility and adaptability to change
- Warm, caring, and approachable manner
- Commitment to ongoing professional development

Qualification, Experience and Knowledge

Essential

- QQI Level 5 in Childhood Education and Care or equivalent
- Knowledge of implementing a play-based, child-centred curriculum.
- Familiarity with early years policies and procedures.

Desirable

- Knowledge or qualification in HighScope

Application Process

Send CV and cover letter to a.westwood@ancosan.ie quoting the position for which you are applying.

Closing date Friday the 6th of November 2026.

Benefits:

Company events & Sick pay

Schedule: Monday to Friday (No weekends)

Work Location: On-site / In-person