



An Cosán is currently recruiting the following **Early Years Educators** (full-time and part-time hours per week) for six Early Years' Services in Tallaght, and Cabra & Whitehall, Dublin:

- **Jobstown, Tallaght:** 1 Full-Time, and 2 Part-Time positions
- **Kiltipper, Tallaght:** 1 Part-Time (21½ hours p.w.)
1 Part-Time AIM position (15 hours p.w.)
- **St Anne's, Fettercairn, Tallaght:** 1 Part-Time (15 hours p.w.) & 1 Part-Time (22.5 hours p.w.)
- **Coláiste Eanna, Cabra:** 1 Part-Time (30 hours p.w)
- **St Catherine's, Cabra:** 1 Part-Time (20 hours p.w)
- **Youthreach, Cabra:** 1 Part-Time AIM position (15 hours p.w.)
- **Whitehall:** 2 Immediate starts: 1 Full-Time & 1 Part-Time (20 hours, Mon-Wed)
1 Full-Time (from end August, maternity leave)
1 Part-Time AIM position (20 hours p.w.)

We are seeking enthusiastic experienced early childhood professionals who are committed to providing high-quality early childhood care and education to children and families of all socio-economic backgrounds. The role holders should be flexible, warm and caring. They will be expected to carry out all tasks related to the role of the Early Years Educators, and with their colleagues and other teams within the organisation.

If you have a passion for providing quality early childhood care and education to children and families and working as part of a team this position is for you.

An Cosán has a number of positions available within our services.

Job Titles:	Early Years Educator
Reports to:	Early Years Manager at relevant Centre
Contracts:	<u>Part time:</u> 20 hour term-time contracts 9am – 1pm (off July & August) <u>Full-time:</u> term-time contracts 9am – 5pm (off July & August)
Probation:	6 months
Location	An Cosán Early Years Centres in Tallaght, and in Cabra and Whitehall, Dublin.
Qualification	At least Level 5 in Early Childhood Education and Care

An Cosán

An Cosán (Irish for 'The Path') is Ireland's largest community education organisation. The mission of An Cosán is to bring about social equality and an end to poverty through community-based adult education, the provision of early years supports, wrap around counselling services, and empowering social enterprise development. The early years department of An Cosán is significant in size with 7 services in total across Dublin City. There are three services in Tallaght, three in Cabra and one in Whitehall. We use the HighScope Approach, which is academically proven to have significantly better outcomes for children, and we train our educators in the implementation of this curriculum.

Primary Responsibility

To implement the **An Cosán Early Years Education and Care** early years curriculum in accordance with the **An Cosán Early Years Education and Care** policies and procedures document under the supervision of the Early Years Manager.

Key Responsibilities

- To implement the curriculum approach within the pre-school room
- To implement and adhere to the policies and procedures as documented in the **An Cosán Early Years Education and Care** policies and procedures document (which will incorporate the relevant HSE Pre-School Regulations).
- To liaise with parents individually and to attend group meetings when requested in relation to the development of the children.
- To act as a Key Worker for specific child/children in accordance with the procedures documented in the **An Cosán Early Years Education and Care** policies and procedures document.
- To ensure full compliance with all record-keeping obligations (both paper and soft copy).
- To take personal responsibility for compliance with Health & Safety obligations (including food safety, fire safety and insurance requirements).
- To take personal responsibility for compliance with Child Protection obligations as documented in “Children First” The National Guidance for the Protection and Welfare of Children.
- To minimise wastage and costs of materials used.
- To bring any non-compliances relating to quality of care and education, Health & Safety, Child Protection or financial management to the manager with a view to achieving compliance.
- To carry out any other duties consistent with the role of Early Years Educator as requested by the Early Years Education Manager.

Essential Skills and Core Competencies

- Excellent teamwork skills
- Excellent organisational skills and the ability to multitask
- Ability to hold responsibility and to take ownership
- Excellent communication skills
- Ability to work on own initiative
- Ability to come up with new ideas or solutions to problems
- Ability to be flexible and adapt to a new way of working
- Ability to be warm, caring, and friendly
- Committed to continual professional development
- Committed to providing high quality early childhood education

Qualifications, Experience and Knowledge

Essential

- QQI Level 5 or above in Early Childhood Care and Education or Equivalent. Level 7 is desirable and subject to a higher rate of pay.
- At least one years’ experience in early years.
- Experience in working in a medium sized team
- Working knowledge of implementing a play-based, child centred curriculum approach
- Working knowledge of early years policies and procedures

Desirable

- Knowledge or qualification in HighScope

Application Process

Send CV and cover letter to jobs@ancosan.ie quoting the position for which you are applying, and if you are available full-time or part-time.