



An Cosán is currently seeking an enthusiastic **Early Years Educator** for our **Whitehall Early Years Centre**. This role plays a critical part in the provision of high-quality early childhood care and education.

The role requires an experienced early childhood professional who is committed to providing high-quality early childhood care and education to children and families of all socio-economic backgrounds. The role holder should be flexible, warm and caring. The role holder will carry out all tasks related to the role of the Early Years Educator. They will be expected work collaboratively with their colleagues and other teams within the organisation.

If you have a passion for providing quality early childhood care and education to children and families and working as part of a team this position is for you.

An Cosan has **one** position available within this service.

Job Title:	Early Years Educator
Reports to:	Early Years Manager
Contract:	Full time, permanent 8am-4pm, term time only
Room:	To be confirmed
Probation:	6 months
Location	Whitehall, Dublin 9

An Cosán

An Cosán (Irish for 'The Path') is Ireland's largest community education organisation. The mission of An Cosán is to bring about social equality and an end to poverty through community-based adult education, the provision of early years supports, wrap around counselling services, and empowering social enterprise development. The early years department of An Cosan is significant in size with 7 services in total across Dublin City. Apart from the Whitehall service, there are three services in Cabra and three services in Tallaght. We use the HighScope Approach which is academically proven to have significantly better outcomes for children, and we train our educators in the implementation of this curriculum.

Primary Responsibility:

To implement the **An Cosán Early Years Education and Care** early years curriculum in accordance with the **An Cosán Early Years Education and Care** policies and procedures document under the supervision of the Early Years Manager.

Key Responsibilities

- To implement the HighScope curriculum approach within the preschool room
- To implement and adhere to the policies and procedures as documented in the **An Cosán Early Years Education and Care** policies and procedures document (which will incorporate the relevant HSE Pre-School Regulations).

- To liaise with parents individually and to attend group meetings when requested in relation to the development of the children.
- To act as a Key Worker for specific child/children in accordance with the procedures documented in the **An Cosán Early Years Education and Care** policies and procedures document.
- To ensure full compliance with all record-keeping obligations (both paper and soft copy).
- To take personal responsibility for compliance with Health & Safety obligations (including food safety, fire safety and insurance requirements).
- To take personal responsibility for compliance with Child Protection obligations as documented in “Children First” The National Guidance for the Protection and Welfare of Children.
- To minimise wastage and costs of materials used.
- To bring any non-compliances relating to quality of care and education, Health & Safety, Child Protection or financial management to the manager with a view to achieving compliance.
- To carry out any other duties consistent with the role of Early Years Educator as requested by the Early Years Education Manager.

Essential Skills and Core Competencies

- Excellent teamwork skills
- Excellent organisational skills and the ability to multitask
- Ability to hold responsibility and to take ownership
- Excellent communication skills
- Ability to work on own initiative
- Ability to come up with new ideas or solutions to problems
- Ability to be flexible and adapt to a new way of working
- Ability to be warm, caring, and friendly
- Committed to continual professional development
- Committed to providing high quality early childhood education

Qualification, Experience and Knowledge

Essential

- QQI Level 5 or above in Early Childhood Care and Education or Equivalent. Level 7 is desirable and subject to a higher rate of pay.
- At least one years' experience in early years management
- Experience in working in a medium sized team
- Working knowledge of implementing a play-based, child centred curriculum approach
- Working knowledge of early years policies and procedures

Desirable

- Knowledge or qualification in HighScope

Application Process

Send CV and cover letter to jobs@ancosan.ie, stating the role you are applying for in the subject line. Deadline for submission is 17th May 2022.